

Islamic Society of Corona-Norco

465 Santana Way, Corona, CA 92881

Tel: 951-922-5599

Website: www.coronamuslims.com

Email: ec@coronamuslims.com



Personal Past Contributions and Future Goals Form

Nominee's Name: AHSAN BASEER

Profession: Clinical Laboratory Scientist/
Laboratory Consultant

Organizational Title/Position:

Years of Service
25 years

Candidate for: PRESIDENT - BOD

Please list briefly (in 10 sentences or less) your contribution(s) to the Community.

It is with great passion and enthusiasm that I respectfully submit my sincere contributions as a community member of ISCN. I have worked in a variety of positions of leadership at ISCN and dedicated my time for the advancement of our Masjid and our community. Over the last two decades, as a member of the previous boards in different capacities, as a general Board Member, Vice President, Secretary, Treasurer, and President I have supported and participated in discussions and planning for the mission and vision and the future of ISCN. As the BOD president, or in other positions, I have been part of the teams that have successfully brought us to where we are today. I have been involved in this Masjid from its infancy to the purchase of our first property and the current land on which our Masjid stands today. In the past I have been involved from the planning stages of our Masjid and have worked with the City of Corona officials to reverse the initial building permit denial by the Planning Commission for the issuance of the permit to build this Masjid culminating in where we are today.

Please state briefly (in 10 sentences or less) your vision, goals and plans for the future of ISCN.

My interest in continuing to serve as the President on the BOD stems from my love, and respect, for the ISCN community. I will continue to serve the community with integrity, and distinction as long as it is willed by Allah (SWT) and I have the strength to do it. It has been my purpose at this Masjid to maintain the unity of our community and to defend it from threats, both internal and external. As the BOD President I am also interested in working with other organizations who have stepped up to defend Islam and Muslims in a time of increased government and public scrutiny. I believe I bring a common sense approach to building relationships with the non-Muslim communities and I would like to continue the work to build a stronger voice for ISCN and to build on our community strengths. Also, many Islamic organizations are facing issues today because they lack vision and purpose, or they did not have a succession plan for maintaining stability of leadership in their organization. I will extend my professional and personal experience to all members of ISCN, including the youth, to ensure that we remain feasible and effective in serving the needs of our community.

I hereby give my consent to the Election Committee to place my name on the ballot for the 2018 Election of Boards of the Islamic Society of Corona/Norco. Inshallah, if elected, I pledge to fulfill the duties and responsibilities that will be entrusted to me, to support ISCN's programs and services and to abide by its bylaws and policies.

Name (Please print) Ahsan Baseer

Signature

Date 01-15-2018

Note: Please use additional pages of the form for more space if needed.

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Board Member Conflict of Interest Disclosure Form

A conflict of interest, or an appearance of a conflict, can arise whenever a transaction, or an action, of the Islamic Society of Corona-Norco conflicts with the personal interests, financial or otherwise, of a board member, or an immediate family member of a board member, or of the board member's employer (collectively "your personal interests").

Please describe below any relationships, transactions, or positions you hold (volunteer or otherwise), or circumstances that you believe could create a conflict of interest, now or in the future, between Islamic Society of Corona-Norco and your personal interests, financial or otherwise:

X I have no conflict of interests to report.

I have the following conflict of interests, or potential conflicts of interests, to report:

1. None
2. _____
3. _____

I have reviewed ISCN's conflict of interests policy and I understand that it is my obligation to disclose the conflicts of interest, or appearance of a conflict, when such conflict arises, to the chair of the Board of Directors or Board of Education and for transactions in which I have a conflict, I will abstain from any vote on the matter involving the conflict.

Accepting Nomination for the position of President

Print Name: AHSAN BASEER

Signature:  Date: 01-15-2018

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Ethical Code of Conduct and Compliance Form ISCN 2018

Code of Conduct of ISCN members:

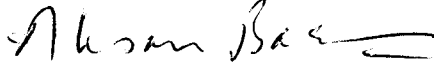
A Muslim is expected to be humble before Allah (Subhanahuwata'la) and in dealings with other people, and it is expected that all members of ISCN will act ethically in every interaction with other members. As such, all ISCN Members shall:

- remain conscious of Allah, whether in private or in ISCN
- respect the dignity and integrity of ISCN and all members to foster a trusting environment free of harassment, intimidation, and unlawful discrimination
- assure an environment of inclusiveness and a commitment to diversity at ISCN and to be free from divisiveness
- promote and maintain collegial relationship between ISCN members
- respect the uniqueness and intrinsic worth of every individual
- have the right of constructive criticism and suggestions concerning the ISCN affairs and its members and Boards
- have a responsibility to take appropriate steps to ensure the accuracy and completeness of all communicated information between ISCN members
- only acquire and disseminate information through ethical and responsible means
- investigate the accuracy and source of information before allowing it to be used under any circumstances
- ensure only appropriate information is used in decisions affecting the ISCN member's relationship and board decisions
- discourage rumors to defame members and inappropriate behavior and encourage to report such behavior and rumors to the appropriate Board
- regardless of personal interest, members shall support all ethical decisions made by ISCN Boards that may be contradictory to the members' own personal opinions
- bring to the attention of the Board for resolution of any decision of the Board that are contradictory to ethical, moral and legal basis.

I declare that I have reviewed the above Code of Conduct and agree to abide by each stipulation, without any reservation, and subject myself to any penalty resulting from my violation of any of them as determined by the Ethics Committee of ISCN.

Accepting Nomination for the position of PRESIDENT-BOD

Print Name: AHSAN BASEER

Signature:  Date: 01-15-2018

ELIGIBILITY REQUIREMENTS AND DUTIES OF PRESIDENT

Section 9.19: Eligibility for BOD President

To be eligible for the President's position, the individual shall be at least thirty (30) years of age, as of the date of Election and have demonstrated leadership qualities and served at least one full term on the BOD (or the erstwhile Council or Board of Directors) and should have been a member of ISCN in good standing for at least five (5) consecutive years as of the date of Election.

Section 9.20: Duties of BOD President

The President

- 9.20.1** Shall be a member of the ISCN BOD, and the Chief Executive of the Society.
- 9.20.2** Shall be responsible for organizing the GB and BOD meetings, in conjunction with the Secretary.
- 9.20.3** Shall preside over all GB and the BOD meetings.
- 9.20.4** Shall call special meetings, as needed, in accordance with Sec. 6.04.
- 9.20.5** Shall enforce ISCN Bylaws, rules and regulations.
- 9.20.6** Shall present the Annual Report and the Strategic Plan put forth by the BOD to the GB
- 9.20.7** Shall be an authorized signatory on all ISCN bank accounts
- 9.20.8** Shall co-sign with the Treasurer all disbursement checks worth \$5000.00 and above.
- 9.20.9** Shall, with the BOD's approval, assume responsibilities of the Treasurer in the latter's absence, with the approval of the entire sitting BOD.
- 9.20.10** Shall be responsible for the overall functioning of the various ISCN committees while empowering them and be generally aware of the work being done on ISCN premises.
- 9.20.11** Shall ensure that the ISCN property is used for its intended purpose.
- 9.20.12** Shall keep the Corona Muslim Community apprised of ISCN activities, challenges faced, and accomplishments made.
- 9.20.13** Shall serve as a non-voting member of BOT, shall be the liaison between the BOD and BOT, shall present a report on BOD at every regular BOT meeting and shall cooperate fully with the BOT. Shall communicate informally with BOT as and when necessary to appraise the BOT about issues and challenges of BOD and the community at large.
- 9.20.14** Shall perform all acts and duties usually performed by an executive and presiding officer.
- 9.20.15** Shall be responsible for ensuring that all legal documents of ISCN are kept in a safe and secured place, such as a bank vault, away from the ISCN's physical location. The President shall assign two members of the BOD to have access to those documents.

- 9.20.16** Shall sign all such other papers of ISCN he or she may be authorized or directed to sign.
- 9.20.17** Shall be the spokesperson and representative of ISCN, unless assigned otherwise, for interactions with external entities.
- 9.20.18** Shall perform such acts as may be necessary for the achievement of the long-term vision, plans, and established overall objectives of ISCN.
- 9.20.19** Shall annually appraise the performance of ISCN employees reporting directly to him or her, recommend changes to their remuneration and continued employment, and ensure that annual performance appraisals of other paid employees are done in a timely manner.
- 9.20.20** Shall perform such other duties as may be prescribed by the BOD.

I have read the Eligibility Requirements and Duties of the President of ISCN. Insha Allah, if elected, I pledge to fulfill the duties and responsibilities entrusted to me, to support its programs and services and to abide by ISCN's Bylaws.

Name (Please print) AHSAN BASEER	Signature 	Date 0-15-2018
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