



ISCN Online membership access system

Membership committee together with the IT committee is proud to announce that our membership portal is live. Using membership portal members will be able to access their donation, membership details and renew their membership. Following are some details on the membership portal.

What is online membership?

Online membership is a new project launched by ISCN IT and membership teams where members will be able to access their membership information online, renew membership, update their information and access receipts for their donations. This is secure site where information is encrypted for security reason.

Who will get online access?

All members (associate, voting, youth and seniors) will get online access as long as member has an email address.

Currently we have completed online access for the voting members. Starting next week our associate members should start getting emails with their logins as well.

How would I know I have the online access and my membership is active in the new online system?

Once we process you in our new system, you will get two emails from MOHID system (please make sure to check your junk mailbox)

1st Email will be like following where it will show that you have made a donation for \$0.00 amount. Please note no money was taken out. It is just a process which sends email once member is entered in our online system.



Islamic Society Of Corona Norco

465 Santana Way, Corona, California 92881, USA

Dear Muhammad,

Receipt		
Reference #:	SR-001223	Payment Method: Cash
Name:	[REDACTED]	Date: 09/21/2016
Address:	[REDACTED]	
Memo	Reference	Amount
Voting Member Membership for Current Period-Imported from access - Membership Fee	member mohid recording only	\$0.00

Jazakallah Khairan for your donation

Abdulgani Moulvi
Treasurer - ISCN

We hereby state that no goods or services were provided in exchange for the donation(s)
For any comment /question send email to IT@Coronamuslims.com

TAX ID: 33-0813642

2nd email will also be from MOHID system which will provide you link (URL) to login to our system. It would also contain user name and password. See example below.

MOHID no-reply@mohid.co via mail134-8.atl141.mandrillapp.com
to me



Islamic Society Of Corona Norco

465 Santana Way, Corona, California 92881, USA

Dear Muhammad,

Welcome to MOHID.

Following is your Login information:

Username: [REDACTED]

Password: [REDACTED]

You can access the member dashboard by clicking the following link

<https://us.mohid.co/ca/losangeles/iscn/masjid/member/account/signin>

Thanks

For any comment /question send email to IT@Coronamuslims.com

TAX ID: 33-0813642

Please click on the link and login with the user name and password provided. Once you login, you will get following screen

How to use online membership portal

Once you are logged into member portal, you will get following screen

The screenshot shows the MOHID online membership portal dashboard. At the top, there is a dark blue header with the MOHID logo and a hamburger menu icon. On the left, a dark blue sidebar menu contains the following items: Dashboard (with a home icon), Donation Management (with a gift icon), Membership (with a person icon), Fundraiser (with a line graph icon), and Program Management (with a calendar icon). The main content area is white and titled 'Member Administration'. It features four teal-colored buttons with white icons: 'Donation Management' (envelope icon), 'Membership Management' (group of people icon), 'Fundraiser Management' (bar chart icon), and 'ISCN Programs Management' (computer monitor icon). Below these buttons is a teal 'Welcome' banner with the text 'Welcome to Islamic Society Of Corona Norco'. Under the banner, there are two teal boxes. The 'Member's Docs' box contains a button labeled 'Docs sent by Admin'. The 'Member Balance' box contains a table with two columns: 'Balance' and 'Action'. The 'Balance' column shows '\$0.00'. Below these boxes is a teal box titled 'Recently Published Year End Summaries' containing a table with five columns: 'File Type', 'Transactions Duration', 'Date Generated', 'Date Published', and 'Date Emailed'.

MOHID®

Member Administration

Dashboard

Donation Management

Membership

Fundraiser

Program Management

Donation Management

Membership Management

Fundraiser Management

ISCN Programs Management

Welcome

Welcome to Islamic Society Of Corona Norco

Member's Docs

Docs sent by Admin

Member Balance

Balance	Action
\$0.00	

Recently Published Year End Summaries

File Type	Transactions Duration	Date Generated	Date Published	Date Emailed
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In the middle screen

Donation management: Use donation management to search for donation and receipts

Membership management: View your membership information i.e. update your address, correct name and add children

Fundraising management: View tickets for events

Program Management: View any program you are registered for.

From the left menu

Dashboard: Dashboard will take you back to home screen

Donations: View your donation or make new donations

Membership: Renew your membership, edit your profile and view your membership history

Fundraiser: Make a pledge, view your pledges and fulfil your pledges. Also view tickets for the events

Program Registration: View program you are registered or view your existing registration

Frequently asked questions

I am a masjid voting member but I did not get email, what should I do?

You may have not seen email to login to our system due to one of the following 4 reasons

1. We have not transferred your membership information in our new system. All voting members should be in new system by September 28 and all other members should be in our system by Oct 10th. If you are a voting member and do not get access information by Sep 28 please contact membership@coronamuslims.com
2. Email has gone to your junk mailbox. Please check the junk folder
3. We do not have your email address in our file. In this case please email your request to membership@coronamuslims.com
4. In our record you are not a voting member. In this case please email your concerns with details to membership@coronamuslims.com

I am an associate member, why I did not get the email

Associate members will start getting emails start October 01. If you have not received an email by October 10 please send email to membership@coronamuslims.com

Why did I get two email with two different logins?

We have many members whose spouse is member as well but we do not have separate email address for the spouse. We used the same email address as the master account to send email. Please login to our system with your spouse login credentials and update the email address for your spouse. Once updated, spouse will get emails on his/her own email address

I paid \$120.00 for full year membership when I filled the form in Ramadan, why did you only charge \$60.00 instead of \$120.00?

Since our membership period now ends on December 31 and you filled the form in June, you are only charged for the partial year. Your membership will expire on December 31 and you will get renewal notification from MOHID in November to renew your membership for next year which will begin Jan 01 2017 and will end on December 31 2017

I got the email with login credentials but unable to login?

Please send email to membership@coronamuslims.com or at IT@coronamuslims.com and we will investigate why you are not able to login

When my current membership will expire and how will I know it is expired?

All memberships whether voting or associate will expire on December 31, 2016. System will send notification via email one month before the expiration asking members to login to their account and renew their membership.

Do we have life membership option?

We are working on life membership type and inshallah will make it available soon.

Can I pay Cash for membership dues?

No. Membership dues can be paid only by check or credit card.

I am an associate member, how I can become a voting member?

Starting 1st quarter next year we will be sending emails to all those associate members who have been associate members for at least one year alerting them that they can apply to become voting member. Membership committee soon will be posting detail eligibility requirements to become voting member.

I filled my new membership application in Ramadan but I did not get any email about my online access?

We are processing all applications now. As soon as we process your application, you will get an email with online access information.

How do you determine the one year duration for member?

Your membership starts the day you filled the application first time. Regardless of when we enter your information in our system we record the join date as the date you filled the application and your duration starts from that day.

Membership Renewal Questions

Can I renew my membership for next year now?

No, renewal option will be available starting November 01 2016

Can I renew my membership for multiple years?

Yes system will allow you to renew your membership for up to 10 years. You can pay at once or pay monthly.

When I renew my membership in November, why do I have to pay for renewal? I am already on auto pay thru PayPal / Citi bank

All auto pay for membership will be cancelled automatically from all systems. We will not be taking money for membership anymore. You will have to login to our system and do self-renewal with the payment.

When I renew my membership do I have to renew separately for my spouse?

Yes each membership is individual and does not depend upon spouse. When renewing membership please login individually to each account and renew.

How much time will I have to renew my membership once it is open for renewal?

Membership will be open for renewal on November 01 each year (30 days before expiration) and member will have until Jan 30th to do the renewal. If membership is not renewed by January 15, you will get pre cancellation notice. If dues are not paid by March 31st, your membership will be cancelled and you will have to register again as an associate member.

If you have any question please contact sister Fauzia Rizvi, Chair membership committee at membership@coronamuslims.com or Br. Adil Shahzad, Chair IT committee at IT@coronamuslims.com